

ELECTION SCHEDULE FOR THE BGCCI BOARD OF DIRECTORS (2025–2027)

In accordance with the Trade Organization Act 2022, the Trade Organization Rules 2025, and the Memorandum and Articles of Association of the Bangladesh-German Chamber of Commerce & Industry (BGCCI), the following schedule is hereby announced for the formation of a 14-member Board of Directors for the 2025–2027 term.

Notice is hereby given to all members of BGCCI that the Election of the Board of Directors for the term 2025–2027 will be held on Saturday, 18th October 2025 at 10:30 AM , Venue: The Westin Dhaka, Gulshan-2, Dhaka. In case of any change in the venue or time of the Election, the Election Board will notify all BGCCI members and stakeholders by issuing an official letter. If, for any reason, any activity mentioned in the schedule cannot be conducted on the specified date and time, it shall be held on the next working day.


The following election schedule will be followed for conducting the BGCCI Board of Directors Election 2025–2027:

| SL | Schedule of Activities | Date & Time |
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| 1 | Declaration of the Election Schedule | 28-07-2025 Monday at 4:30 p.m. |
| 2 | The deadline for clearing all outstanding dues and membership renewal subscription fee to being eligible to vote or participate as a candidate in the BGCCI Board of Directors Election. | 19-08-2025 by Tuesday at 3 p.m. |
| 3 | The Preliminary Voter List will be published and shared with all members via email. It will also be displayed on the BGCCI Notice Board and website at the BGCCI office for the next three (3) days. | 28–08-2025 Thursday at 3 p.m. |
| 4 | Any objection on the ‘Preliminary Voter List’ must be sent via email at “ saiful.islam@bgcci.com ” or in writing to at BGCCI office (House 10/B (5th Floor), Road 90, Gulshan 2, Dhaka 1212, Bangladesh) to the Chairman of Election Appeal Board. | 29 – 08 -2025 to 31–08-2025 by Sunday at 3 p.m. |
| 5 | Hearing and disposal / settlement of objection on ‘Preliminary Voter List’ (if any) by the Election Appeal Board and then notifying the Election Board. The Election Board will finalize the voter list accordingly. | 03-09-2025 by Wednesday at 3 p.m. |
| 6 | The “Final Voters List” will be published and sent to all members via email. Final voters list will be displayed on BGCCI notice board at BGCCI office and Website. | 04-09-2025 by Thursday at 3 p.m. |
| 7 | Call for nomination for the BGCCI Board of Director Election 2025-2027 by email to all voters. (All details about the collection and submission of the Nomination Form). | 04-09-2025 Thursday at 4 p.m. |





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| 8 | Any potential candidate, or a person duly authorized by the candidate in writing, may collect the prescribed nomination form from the Secretary of the Election Board at the BGCCI Office (House #10/B, 5th Floor, Road #90, Gulshan-2, Dhaka 1212) within the due dates except the Friday, Saturday and Govt. holidays. | 10-09-2025 by Wednesday at 12p.m |
| 9 | All nomination papers, along with the required documents as mentioned in the Call for Nomination for the BGCCI Board of Directors Election 2025–2027, must be duly filled and submitted in person by the candidate or a duly authorized representative (with written authorization) to the Secretary of the Election Board at the BGCCI Office (House 10/B, 5th Floor, Road 90, Gulshan 2, Dhaka 1212, Bangladesh) no later than 10 th September 2025. | 10-09-2025 by Wednesday at 4 p.m. |
| 10 | Nomination papers will be scrutinized by the BGCCI Election Board. | 11 – 09-2025 to 17-09-2025 By Wednesday at 2 p.m. |
| 11 | A preliminary list of candidates for the BGCCI Board of Directors Election 2025 – 2027 will be published and sent to all members via email after scrutiny. The list will also be displayed on the BGCCI noticeboard at the BGCCI office. | 17-09-2025 Wednesday at 4 p.m. |
| 12 | Filing of any objection to the Preliminary List of Candidates must be submitted by the concerned candidate, either via email to saiful.islam@bgcci.com or in writing addressed to the Chairman of the Election Appeal Board at the BGCCI Office (House 10/B, 5th Floor, Road 90, Gulshan 2, Dhaka 1212, Bangladesh). | 18–09-2025 to 20-09-2025 By Saturday at 4 p.m. |
| 13 | Hearing and disposal / settlement of objection filled regarding the 'Preliminary List of Candidates 'by the Election Appeal board and inform the Election board accordingly, if any | 21-09-2025 to 23-09-2025 By Tuesday at 4 p.m. |
| 14 | Publication of valid list of candidates after hearing and settling (if any) by BGCCI Election Board. | 06-10-2025 Monday at 12:30 p.m. |
| 15 | Withdrawal of Candidature or Nomination Paper. A candidate wishing to withdraw their nomination must do so in person at the BGCCI Office. As per Rule 23(9) of the Trade Organization Rules 2025, the candidate must appear before the BGCCI Election Board and submit a notarized written application, duly attested by a Notary Public. | 09-10-2025 Thursday at 12:30 p.m. |
| 16 | Final List of Candidates will be published and sent to all members via email. Final candidates list will be displayed on BGCCI notice board at BGCCI office. | 09-10-2025 Thursday at 2:30 p.m. |
| 17 | AGM and Election will be held at the Westin Hotel, Dhaka. In the event of any change in the venue or time of the Election, the Election Board will notify all BGCCI members and stakeholders through an official letter. | 18-10-2025 Saturday at 10:30 a.m. |





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| | i. Vote cast in presence of the Election Board. ii. Counting votes in the presence of the Election Board. iii. Declaration of election result (Informally / Unofficially) by the Election Board after final counting. | 11:30 a.m. to 2.00p.m. 2.30 p.m. to 4.30 p.m. At 5:00 p.m. |
| 18 | Filling of an objection (if any) regarding the election process must be sent in writing to the Chairman of the Election Appeal Board at BGCCI office (10/B, 5th Floor, Road 90, Gulshan 2, Dhaka 1212. | 19-10-2025 By Sunday at 5:00 p.m. |
| 19 | Hearing and settlement (if any) on Election Process by the BGCCI Election Appeal Board and informing the Election Board accordingly. | 21-10-2025 By Tuesday at 5:00 p.m. |
| 20 | If there is any change in Election Result after the hearing and settlement final election result will be duly communicated. (Declaration of Final the result). | 22-10-2025 Wednesday at 3:00 pm. |
| 21 | Any objection regarding the election results must be submitted in writing to the Chairman of the Election Appeal Board within three (3) days of publication of the results, along with the prescribed appeal fee at the BGCCI Office. | 24-10- 2025 By Friday at 3:00 p.m. |
| 22 | Hearing and disposal / settlement of the appeal (if any) by the BGCCI Election Appeal Board and informing the Election Board accordingly. | 27-10- 2025 By Monday at 3:00 p.m. |
| 23 | If there is any change in Election Result after the hearing and settlement final election result will be duly communicated. Declaration of the Revised Final Result, if necessary, by the Election Board. | 28-10- 2025 Tuesday at 2:30 pm (Subject to filling appeals as per SL. 18 and 21 of the Election Schedule) |

Special Note:

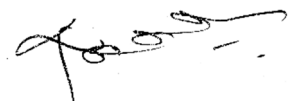
- The Election Board reserves the right to modify, amend, or revise the election schedule as deemed necessary.
- A copy of the Election Code of Conduct is enclosed with this letter for your reference.
- For any election-related matters, you are requested to contact the BGCCI Office during official working hours.
- All subsequent election-related information, instructions, and notices will be displayed on the notice board and communicated to all members via email.



Mr. Depok Kumar Baral
Member
BGCCI Election Board



Mr. Shahid Alam
Member
BGCCI Election Board



Prof. Tanvir A. Khan Ph.D.
Chairman
BGCCI Election Board

Distribution (Not Based on Seniority) :

- President and Boad of Directors BGCCI.
- Chairman and member of the BGCCI Election Appeal Board, Election 2025-2027
- All Members of BGCCI.
- Notice board and Website of BGCCI.
- BGCCI office and Secretariat.